



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

## **REGULAR BOARD MEETING**

### **MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14618 Broadway Street  
Cabazon, California 92230

**Meeting Date:**  
June 18, 2019 – 6:00 PM

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **REMEMBRANCE OF OUR SERVICE MEN AND WOMEN**

#### **ROLL CALL**

Director Martin Sanderson - Present  
Director Maxine Israel - Present  
Director Sarah Wargo - Present  
Director Alan Davis - Present  
Director Robert Lynk - Present

Calvin Louie, General Manager - Absent  
Elizabeth Lemus, Board Secretary - Present  
Cindy Byerrum, Financial Consultant - Present  
Steve Anderson, Best Best & Krieger Law Firm - Absent  
Joseph Ortiz, Best Best & Krieger Law Firm - Present

**Note:** This meeting was recorded by the District –

\*Note: Due to a large amount of public present, the Board Chair announced that as a courtesy, he would rearrange the Agenda slightly to allow the public to participate in Public Comment first, followed by the agenda item presentations by 1. Carol's Kitchen, 2. Budget Presentation by the District's contract accountant, followed by Closed Session. These Board Minutes reflect the order in which the meeting proceeded.

#### **CONSENT CALENDAR**

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

**1. Approval of:**

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee May 21, 2019
- b. Regular Board Meeting Minutes and Warrants of May 21, 2019

**Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of (a) May 21, 2019, and (b.) Regular Board Meeting Minutes of May 21, 2019, made by Director Israel and 2<sup>nd</sup> by Director Davis.**

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

**UPDATES**

1. Update: San Gorgonio Pass Regional Water Alliance Update  
(by Director Davis)

Nothing to report.

2. Update: Manager's Operations Report  
(by GM Louie)

1. Water Quality Concerns by approximately five residents. District tested all sites promptly; Tank #1 to be flushed tonight as a precaution.
2. The CWD District Manager and Director Israel traveled to Sacramento to represent the District regarding SB200 and AB134.

**PUBLIC COMMENTS**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**OLD BUSINESS**

1. Discussion/Action: **Carol's Kitchen – Corporate Sponsorship Petition** (by Carol Allbaugh; Board of Director/Strategic Advisor or designated representative)

Note: Representatives from Carol's Kitchen gave a presentation regarding their 501(c)3 organization. They were requesting donations. The Board explained that the District could not simply contribute donations; that it was a slightly more complicated process, but that they would confer with Legal Counsel to determine what the District's parameters in this situation would be.

Motion to direct the District's legal counsel to provide an opinion regarding whether the District can allowably reimburse Carol's Kitchen for meals and/or publish a bill insert/flier/notice supporting Carol's Kitchen made by Director Lynk and 2<sup>nd</sup> by Director \_\_\_\_\_.

\*Note: No official motion or roll call vote was made, but it was the consensus of the entire Board to have this looked into by legal. The Board was interested in the possibility of including flier inserts in/on/with the monthly water bills, and/or paying for one month's worth of food.

\*Note: a short break was taken at 18: 45 hr. and the meeting resumed at 18:57 hr.

2. Discussion/Action: **Adoption of the Fiscal Year (FY) 2019-2020 Budget** (by GM Louie, BM Lemus, Byerrum CPA)

Motion to adopt the proposed Fiscal Year (FY) 2019-2020 Budget as presented (no changes) made by Director Israel and 2<sup>nd</sup> by Director Sanderson.

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

\*Note: a short break was taken at 19:32 hr. and the meeting resumed at 19:40 hr.

**CLOSED SESSION @ 19:40 hr.**

- (1) CONFERENCE WITH LEGAL COUNSEL – General Manager's Personnel Evaluation / Annual Performance Review.

**OPEN SESSION @ 20:25 Hr.**

Report to the public of action taken by the Board, if any:

No action taken.

**NEW BUSINESS**

1. Discussion/Action: **Cost share for Grant Application/Implementation – City of Banning** (by GM Louie & BM Lemus)

Note: The City of Banning currently has three projects that they would like to submit for grant funding, and the District has one. Since the grant application would be submitted jointly by Banning and Cabazon, it was recommended that the District pay for the grant application in proportion of its project submittal; 1/4<sup>th</sup> of the grant cost (since it is submitting 1/4<sup>th</sup> of the total projects included in the application).

The project being submitted by the District was an Isolation Valve Improvement Project (See New Business Discussion/Action Item #2 – Resolution 2019-01, which follows).

**Motion to approve the cost share with the City of Banning for a Grant Application in proportion to the projects submitted by Cabazon (1/4<sup>th</sup> cost share of the grant application) made by Director Davis and 2<sup>nd</sup> by Director Israel.**

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

2. Discussion/Action: **RESOLUTION 2019-01: Approving an Isolation Valve Improvement Project Provided that Grant Funding is Made Available, and with the Understanding that the Grant Funding will cover 100% of project cost. (by BM Lemus)**

Note: This is in relation to the Cost Share Agreement with the City of Banning, as discussed above. This Resolution is in preparation of obtaining grant funding.

**Motion to approve RESOLUTION 2019-01: Approving an Isolation Valve Improvement Project Provided that Grant Funding is Made Available, and with the Understanding that the Grant Funding will cover 100% of project cost made by Director Wargo and 2<sup>nd</sup> by Director Sanderson.**

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

3. Discussion/Action: **Transfer of funds from District's General Account to the District's LAIF ("Savings") Account. (by BM Lemus)**

**Motion to approve a transfer of funds from District's General Account to the District's LAIF ("Savings") Account in the amount of \$90,000 made by Director Sanderson and 2<sup>nd</sup> by Director Davis.**

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

4. **Discussion/Action:** Adoption of regulations regarding payment of the cost of Registrar of Voters County of Riverside Director Election candidate statement(s) (by Board Secretary Lemus)

Directors to determine whether the District or each individual candidate will pay for Director Election candidate statements through the County Registrar of Voters Office.

Estimated cost: \$350 per candidate statement

Recommendation: each individual candidate to pay for their own candidate statement.

Motion to approve the adoption of regulations regarding payment of the cost of Registrar of Voters County of Riverside Director Election candidate statement(s); each individual candidate to pay for their own candidate statement made by Director Israel and 2<sup>nd</sup> by Director Sanderson.

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

5. **Discussion/Action:** Approval of Creating the Assistant General Manager (AGM) position. (by GM Louie)

Motion to approve the creation of the Assistant General Manager (AGM) position made by Director Davis and 2<sup>nd</sup> by Director Sanderson.

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

#### OLD BUSINESS

3. **Discussion:** Sustainable Groundwater Management Act (SGMA) Update (by General Manager Louie)

Provost and Pritchard selected for the SGMA IRWM plan. Unanimous vote during the recent SGPWA meeting.

4. **Discussion/Action:** Fire Suppression System Installation and Meter Charges (by Director Lynk)

It was discussed that the possibility of a reduced 1" meter charge rate should be investigated, or an orifice reducing home pressure (with the exemption of the fire suppression service) should be evaluated, since the 1" meter charge rates are so

high, and many times the larger meter is only required for the fire suppression service (where the home may not require that large of a meter).

**Motion to approve an investigation/inquiry regarding a reduced rate for a 1" meter relating to fire suppression services made by Director Israel and 2<sup>nd</sup> by Director Sanderson.**

Director Sanderson - Aye  
Director Israel - Aye  
Director Wargo - Aye  
Director Davis - Aye  
Director Lynk - Aye

### GENERAL MANAGER/BOARD COMMENTS

#### 1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
  - Suggested agenda items from Management.
  - Suggested agenda items from Board Members.
- IT Computer Service Vendor Cost Review/Investigate other potential bids (Director Wargo and Director Sanderson)
  - Discussion regarding limiting District representative trips and expenses to Sacramento regarding proposed water meter tax and related items (Director Wargo and Director Davis)

#### 2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

#### 3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

### MISCELLANEOUS

#### 1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – July 16, 2019, 5:00 pm
- b. Regular Board Meeting – Tuesday – July 16, 2019, 6:00 pm
- c. Personnel Committee – None
- d. San Geronio Pass Regional Water Alliance – Alliance Meeting – Wednesday – June 25, 2019

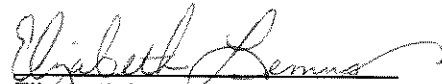
ADJOURNMENT

Motion to adjourn at 21:25 hr. made by Director Davis and 2<sup>nd</sup> by Director Sanderson.

\*Note: no roll call vote was made, but it was the consensus of the Board and no objections to adjourn were voiced by either Board or public.

Meeting adjourned at 21:25 hr. on Tuesday, May 21, 2019

  
Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District

  
Elizabeth Lemus, Secretary  
Board of Directors  
Cabazon Water District

ADA Compliance Issues

*In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.*